



CITY OF ELK GROVE HISTORIC PRESERVATION COMMITTEE

Committee Members:

Rita Achuff | Dennis Buscher | Christopher Erias
Sarah Johnson | Thomas Russell | Phillip Stark | Ric Windmiller

Regular Meeting of the Historic Preservation Committee

Tuesday, August 21, 2007 at 6:30 p.m.

Council Chambers, Elk Grove City Hall, 8400 Laguna Palms Way, Elk Grove, CA 95758

MINUTES

1. CALL TO ORDER/ROLL CALL

At staff liaison John Smoley's request, Committee Member Stark volunteered to guide the meeting in the manner of a Chair. He began by calling the meeting to order at 6:32 PM with Christopher Erias absent.

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

N/A

3. APPROVAL OF AGENDA

Motion: Approve the agenda of the August 21, 2007 Historic Preservation Committee meeting.

Action: Johnson/Windmiller, 6/0/0

4. APPROVAL OF MINUTES

Motion: Approve the minutes of the July 26, 2007 Historic Preservation Committee meeting.

Action: Russell/Johnson, 6/0/0

5. PROJECT UPDATES AND STAFF REPORTS

A.

Application Number:	07-095
Application Title:	THE COIN SHOP SIGNS DR CA
Assessor's Parcel Number:	125-0243-003
Property Address/Location:	9074 ELK GROVE BLVD #5
Project Description:	The applicant is requesting a Design Review and Certificate of Appropriateness to install two building mounted signs on a building located in the Old Town Special Planning Area. The building is a contributing resource in the Elk Grove Historic District which is listed on the National Register of Historic Places. John Smoley is the staff representative.

Motion: Approve the project subject to the findings and conditions of approval in the August 21, 2007 staff report.

Action: Johnson/Russell, 6/0/0

6. COMMITTEE TRAINING

A. The Ralph M. Brown Act – Elias Guzman, Assistant City Attorney, presented Committee

members with a training session on the impact of the Ralph M. Brown Act on the Historic Preservation Committee.

B. Conflicts of Interest – Elias Guzman, Assistant City Attorney, presented Committee members with a training session on avoiding conflicts of interest that may arise for members of the Historic Preservation Committee. At the Committee's request, Mr. Guzman agreed to investigate the ability of Historic Preservation Committee members who have a conflict of interest and who have recused themselves from participating and voting on an agenda item to come back to address the Committee for the same agenda item as a member of the public. He also agreed to investigate whether such members may address the City Council, Planning Commission, or other appointed body when such body is hearing the conflict of interest item.

C. Historic Resource Evaluations in Elk Grove – John Nadolski, Planning, presented Committee members with a training session on the procedures for evaluating historic resources in Elk Grove prescribed by local, state, and federal laws.

7. ADDITIONAL PROJECT UPDATES AND STAFF REPORTS

A.

Application Number: N/A (City Capital Improvement Project)
Application Title: Elk Grove Rail Stop
Assessor's Parcel Number: 116-0042-025
Property Address/Location: 9040 Elk Grove – Florin Road
Project Description: Construct a Rail Stop with parking for at least 100 vehicles initially and an 800 foot platform. Staff requests the Committee review the draft historic (cultural) resources section of the environmental document. The Committee's input will be included in the final draft of the environmental document. John Nadolski is the staff representative.

Motion: The Committee concurs with the findings of the May 2007 report and requests the City take one or more of the following actions (in order of preference): preserve the buildings, relocate the buildings, document the buildings photographically by permitting Committee Member Stark to photograph the buildings, and/or incorporate the buildings or elements of the buildings into the project.

Action: Johnson/Buscher, 6/0/0

8. MINOR IMPROVEMENT PERMIT REPORT

Motion: Amend the standards of review by which applications for Minor Improvement Permits are to be judged in the following manner. Within the Old Town Special Planning Area, the following project types are considered Minor Improvement Permits:

- Signs
- The following elements of buildings, if they are not character defining features:
 - Exterior stair repair
 - Window repair
 - In-kind replacement of materials
 - Minor landscaping
 - Concrete flatwork or paving
 - Repainting
 - Foundation repairs

Action: Stark/Johnson, 6/0/0

9. COMMITTEE MEMBERS' FORUM

A. Election of Historic Preservation Committee Chair – The Committee will elect an interim or regular Historic Preservation Committee Chair or defer the election to a future date. The chairperson is normally elected at the first meeting of the Historic Preservation Committee after January 1st of each year. This election shall appoint the first Chair of the Committee.

The Committee continued this item to the next regular meeting due to time constraints.

B. Setting Committee Member Terms of Office – The Committee shall determine each member's initial term of office. Section 7.00.040(C) of the City of Elk Grove's Historic Preservation Ordinance states that the term of office of all members of the Historic Preservation Committee shall be two years; provided, that such members first appointed shall so classify themselves by lot that three members shall terminate their term of office on January 1, 2010 and four members shall terminate their term of office on January 1, 2011.

The Committee continued this item to the next regular meeting due to time constraints.

C. Establishment of Upcoming Historic Preservation Committee Meeting Dates – The Committee will establish dates for Historic Preservation Committee meetings in 2007 and 2008.

The Committee continued this item to the next regular meeting due to time constraints.

D. Consider Reciting the Pledge of Allegiance at Each Historic Preservation Committee Meeting – The Committee will consider reciting the Pledge of Allegiance at each Historic Preservation Committee meeting.

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E. Consider Observing a Moment of Silence at Each Historic Preservation Committee Meeting – The Committee will consider observing a moment of silence at each Historic Preservation Committee meeting.

The Committee continued this item to the next regular meeting due to time constraints.

F. Creation and Function of a Potential Historic Resource List – The Committee will consider the creation and function of a list of potential historic resources.

The Committee continued this item to the next regular meeting due to time constraints.

10. FUTURE AGENDA ITEMS

A. Committee Training: Introduction to the Historic Preservation Ordinance – Committee members will receive an introduction to the City of Elk Grove's Historic Preservation Ordinance

B. Committee Training: Changing Historic Resources in Elk Grove – Committee members will receive a training session on the how to evaluate proposed changes to historic resources in Elk Grove in accordance with local, state, and federal laws.

C. Election of Historic Preservation Committee Chair – The Committee will elect an interim or regular Historic Preservation Committee Chair or defer the election to a future date. The chairperson is normally elected at the first meeting of the Historic Preservation Committee after January 1st of each year. This election shall appoint the first Chair of the Committee.

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- G. Consider Observing a Moment of Silence at Each Historic Preservation Committee Meeting – The Committee will consider observing a moment of silence at each Historic Preservation Committee meeting.
- H. Creation and Function of a Potential Historic Resource List – The Committee will consider the creation and function of a list of potential historic resources.

11. ADJOURNMENT

The meeting was adjourned at approximately 9:45 PM.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Planning Commission Secretary Laura Gray at (916) 478-3621. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to his meeting.

Information on the Elk Grove Historic Preservation Committee is available on the Internet, at <http://www.egplanning.org/preservation/>