



CITY OF ELK GROVE HISTORIC PRESERVATION COMMITTEE

Committee Members:

Rita Achuff | Dennis Buscher | Christopher Erias
Sarah Johnson | Thomas Russell | Phillip Stark | Ric Windmiller

Regular Meeting of the Historic Preservation Committee
Thursday, September 27, 2007 at 6:30 p.m.
Council Chambers, Elk Grove City Hall, 8400 Laguna Palms Way, Elk Grove, CA 95758

MINUTES

1. CALL TO ORDER/ROLL CALL

At staff liaison John Smoley's request, Committee Member Stark volunteered to guide the meeting in the manner of a Chair. He began by calling the meeting to order at 6:43 PM with Rita Achuff absent.

2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

N/A

3. APPROVAL OF AGENDA

Motion: Approve the agenda of the September 27, 2007 Historic Preservation Committee meeting.

Action: Windmiller/Erias, 6/0/0

4. APPROVAL OF MINUTES

Motion: Approve the minutes of the August 21, 2007 Historic Preservation Committee meeting with corrections.

Action: Johnson/Russell, 5/0/1 (Erias)

5. PROJECT UPDATES AND STAFF REPORTS

N/A

6. COMMITTEE TRAINING

- A. Committee Training: Introduction to the Historic Preservation Ordinance – Committee members will receive an introduction to the City of Elk Grove's Historic Preservation Ordinance

The Committee expressed an interest in providing input on the disposition of historic resources (as defined by CEQA) within the City of Elk Grove's Sphere of Influence.

Motion: The Committee requested staff identify an appropriate point of contact at the County of Sacramento for the Committee to contact in writing expressing this interest. The Committee also directed staff to bring maps and lists of historic resources within this area (as identified in the City of Elk Grove's General Plan) to the next meeting of the Committee for possible review.

Action: Windmiller/Russell 6/0/0

- B. Committee Training: Changing Historic Resources in Elk Grove – Committee members will receive a training session on the how to evaluate proposed changes to historic resources in Elk Grove in accordance with local, state, and federal laws.

Committee Member Windmiller requested the Committee keep cemeteries in mind when considering potential historic resources.

7. MINOR IMPROVEMENT PERMIT REPORT

Motion: The following alterations to a historic resource shall not require a Minor Improvement or a Certificate of Appropriateness: the emplacement or removal of objects onsite that can cumulatively be removed or replaced within 1 hour and that do not permanently alter the historic resource in question (e.g. furniture, vehicles, temporary signs, tables, etc.).

Action: Windmiller/Johnson, 6/0/0

8. COMMITTEE MEMBERS' FORUM

- A. Election of Historic Preservation Committee Chair – The Committee will elect an interim or regular Historic Preservation Committee Chair or defer the election to a future date. The chairperson is normally elected at the first meeting of the Historic Preservation Committee after January 1st of each year. This election shall appoint the first Chair of the Committee.

Committee member Windmiller nominated Committee member Stark. Committee member Erias seconded the nomination. Committee member Russell nominated Committee member Johnson. Committee member Erias called for a vote on Committee member Stark's nomination.

Motion: Appoint Committee member Stark Chair of the Historic Preservation Committee.

Action: 5/0/1 (Erias)

- B. Setting Committee Member Terms of Office – The Committee shall determine each member's initial term of office. Section 7.00.040(C) of the City of Elk Grove's Historic Preservation Ordinance states that the term of office of all members of the Historic Preservation Committee shall be two years; provided, that such members first appointed shall so classify themselves by lot that three members shall terminate their term of office on January 1, 2010 and four members shall terminate their term of office on January 1, 2011.

The Committee drew lots. The terms of Committee members Achuff, Russell, and Stark shall end on January 1, 2010. The terms of Committee members Buscher, Erias, Johnson, and Windmiller shall end on January 1, 2011.

- C. Establishment of Upcoming Historic Preservation Committee Meeting Dates – The Committee will establish dates for Historic Preservation Committee meetings in 2007 and 2008.

The Committee elected to cancel the November meeting in 2007 and 2008 and move the December meetings to December 13, 2007 and December 11, 2008 due to conflicts with the Thanksgiving and Christmas holidays. All other meetings are tentatively scheduled for the fourth Thursday of each month.

- D. Consider Reciting the Pledge of Allegiance at Each Historic Preservation Committee Meeting – The Committee will consider reciting the Pledge of Allegiance at each Historic Preservation Committee meeting.

Motion: Recite the Pledge of Allegiance at each Historic Preservation Committee meeting.

Action: Buscher/Stark 6/0/0

- E. Consider Observing a Moment of Silence at Each Historic Preservation Committee Meeting – The Committee will consider observing a moment of silence at each Historic Preservation Committee meeting.

Motion: Observe a 15-30 second moment of silence at each Historic Preservation Committee meeting.

Action: Erias/Stark 6/0/0

- F. Creation and Function of a Potential Historic Resource List – The Committee will consider the creation and function of a list of potential historic resources.

The Committee expressed an interest in creating a potential historic resource list. Possible functions of such a list include a) prompting staff to schedule surveys that include these properties, b) preventing the immediate demolition of cemeteries, churches, relocated buildings, and other resources not normally considered to be Resources Potentially Eligible for Historic Designation, and c) to focus staff attention on potentially historic resources within the area of potential effect of a discretionary project subject to CEQA review. The Committee requested staff distribute copies of a list of potentially historic buildings prepared by Committee member Russell several years ago.

9. FUTURE AGENDA ITEMS

- A. Committee Training: Introduction to the Historic Preservation Ordinance – Committee members will receive an introduction to the City of Elk Grove's Historic Preservation Ordinance
- B. Creation and Function of a Potential Historic Resource List – The Committee will consider the creation and function of a list of potential historic resources.
- C. Historic Resources in Elk Grove's Sphere of Influence – The Committee will consider the contents of a letter to the County of Sacramento expressing an interest in providing input on the disposition of historic resources (as defined by CEQA) within the City of Elk Grove's Sphere of Influence. The Committee will also discuss historic resources within this area as identified in the City of Elk Grove's General Plan.

10. ADJOURNMENT

The meeting was adjourned at 9:16 PM.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Planning Commission Secretary Laura Gray at (916) 478-3621. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to his meeting.

Information on the Elk Grove Historic Preservation Committee is available on the Internet, at <http://www.egplanning.org/preservation/>